

August 22, 2024

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### Letter of Transmittal

August 22, 2024

New Jersey Office of The Secretary of Higher Education 1 John Fitch Plaza 10th Floor, PO Box 542 Trenton, NJ 08625-0542

**Dear Secretary Bridges:** 

We are pleased to present the Warren County Community College's 2024 Institutional Profile. We are hopeful that this report will be useful to students, parents, community college personnel, policymakers and the general public.

I would like to thank the Research Office at OSHE for their work in compiling supporting data for our Institutional Profile for 2024.

Sincerely,

WA

Dr. William J. Austin President

### A. Accreditation Status

#### 1. Institutional Accreditations

Warren County Community College is accredited by the Middle States Commission on Higher Education. Their address is 1007 North Orange St, 4<sup>th</sup> Floor, MB #166, Wilmington, DE 19801.

Founded in 1981, the College was awarded its original accreditation from the Commission in 1992. Its accreditation was most recently reaffirmed in June 2018.

#### 2. Program Accreditations

WCCC holds the following program-specific professional accreditations:

- Accreditation Commission for Education in Nursing, Inc. (Nursing)
- Commission on Accreditation of Allied Commission on Accreditation of Allied Health Education Programs (Medical Assisting)

### B. <u>Number of Students Served</u>

#### 1. Number of Undergraduates by Attendance Status, Fall 2023\*:

Full Time		Part	Total	
N	%	N	%	
682	20.4	2,660	79.6	3,342*

**Table B-1.** Number of Undergraduates by Attendance Status.\*Includes dual enrollment students registered as of October 2023.Source: IPEDS Fall Enrollment Survey

WCCC serves many high school students. **Table 2** in Section 1.b (see below) provides a better enrollment analysis of on-campus, primarily matriculated students.

#### 1.b. On-campus students by Attendance Status, Fall 2023

Full	Full Time Part 1		Time	Total
N	%	N	%	
407	43.4%	576	58.6%	983*

**Table B-1b.** Number of On-campus Undergraduates in Attendance\*Excludes students who have dual enrollment statusSource: WCCC Research Office, Student Bio Report

Because WCCC serves many students through the dual enrollment program, we are providing supplemental data for the students classified as UG (or in the on-campus program).

#### 2. Number of Graduates by Attendance Status:

Not Applicable

#### 3. <u>Number of Non-Credit Students Served:</u>

Non-Credit Enrollment, FY 2023							
	Total Number of Registrations <sup>1</sup>	Unduplicated Headcount	Total Clock Hours (One Clock Hour = 60 minutes)	Total FTEs <sup>2</sup>			
Open Enrollment	1030	840	38,770	86			
Customized Training	502	5,541	11	12			
<sup>1</sup> Includes all registrations	in any course that sta	irted on July 1, 202	2 through June 30, 2	2023.			
<sup>2</sup> FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30).							
Source: SURE Non-credit Open Enrollment file and NJ IPEDS Form #31, Customized Training.							
Table B-3. Non-Credit Enrollment, FY 2023							

#### 4. Unduplicated Number of Credit Students for FY 2023

	Headcount Enrollment	Credit Hours	FTEs <sup>1</sup>
Undergraduates	3, 340	31, 578	1, 053

**Table B-4**. Unduplicated Enrollment FY 2023<sup>1</sup>FTEs are credit hours divided by 30.Source: IPEDS 12 Month Enrollment Survey, 2023

### C. <u>Characteristics of Undergraduate Students</u>

1. <u>Mean Math, Reading and Writing SAT Scores:</u> Not applicable.

#### 2. <u>Enrollment in Remediation Courses by Subject Area:</u>

WCCC does not offer remedial education courses.

Total Fall 2023 Undergraduate Enrollment	Students Enrolled in One or More Remedial Courses	% of Total Enrollment
867*	0	0.0%

**Table C-2.** Students Enrolled in One or More Remedial Courses for Fall 2023\*Includes only matriculated studentsSource: SURE Fall Enrollment File 2023

Total FTFT Students	Enrolled in One or More Remedial Courses	% of Total FTFT Students		
171	0	0.0%		

*First-Time Full Time (FTFT) Students Enrolled in Remedial Courses for Fall 2023* Source: SURE Fall Enrollment File 2023

Remedial Subject	Number of Students Enrolled	% of FT, FTs Enrolled in Fall 2023
Computation	0	0.0%
Algebra	0	0.0%
Reading	0	0.0%
Writing	0	0.0%
Reading	0	0.0%

*Number of Fall 2023 FTFT Students Enrolled in Remediation* Source: SURE Fall Enrollment File 2023

#### 3. Enrollment by Race/Ethnicity, Sex, and Age, Fall 2023

a. Enrollment by Race/Ethnicity

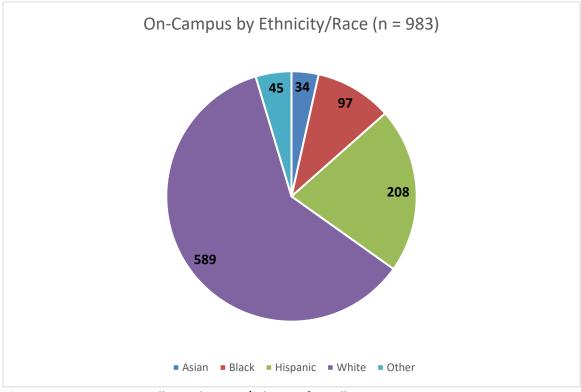
<u>Category</u>	<u>Full-time</u>	<u>% of</u> Total	Part-time	<u>% of</u> Total	<u>Total</u>	<u>% of</u> Total
White	240	35.2%	373	14%	613	18.3%
Black	55	8.1%	51	1.9%	106	3.2%
Hispanic	97	14.2%	110	4.1%	207	6.2%
Asian	17	2.5%	20	0.8%	37	1.1%
American Ind.	1	0.1%	5	0.1%	6	0.2%
Hawaiian/Other PI	0	0%	1	0.1%	1	0.02%
Nonresident	2	0.3%	5	0.2%	7	0.2%
2 or More Races	11	1.6%	15	0.6%	26	0.8%
Race Unknown	<u>259</u>	<u>38%</u>	<u>2,080</u>	<u>78.2%</u>	<u>2,339</u>	<u>70%</u>
Total	682	100%	2,660	100%	3,342	100%

**Table C-3.** Fall 2023 Enrollment by Race and Ethnicity.Includes non-matriculated and high school students.

Source: IPEDS 2023 Fall Enrollment Report.

Because the fall enrollment report includes unidentified non-matriculated students, WCCC is displaying the enrollment data for on-campus students is shown in the following sections, Section 3.a.1, 3.b.1, and 3.c.1.

3.a.1. On-Campus Enrollment by Race/Ethnicity Fall 2023



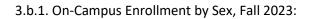
**Figure 1.** *On-campus Enrollment by Race/Ethnicity for Fall 2023* Source: WCCC Research Office Student Bio Report.

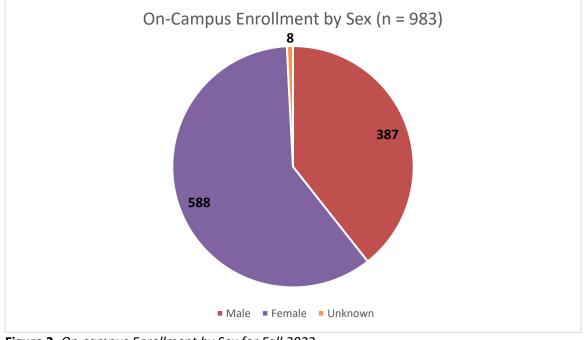
#### 3. b. Enrollment by Sex Fall 2023:

<u>Category</u>	<u>Full-time</u>	<u>% of</u> Total	Part-time	<u>% of</u> Total	<u>Total</u>	<u>% of</u> Total
Male	313	45.9%	1240	45.5%	1523	45.6%
Female	369	54.1%	1450	54.5%	1819	54.4%
Total	682	100%	2,660	100%	3,342	100%

 Table C-3b. Fall 2023 Enrollment by Sex.

Includes non-matriculated and high school students. Source: SURE Fall Enrollment Report 2023





**Figure 2.** *On-campus Enrollment by Sex for Fall 2023* Source: WCCC Research Office Student Bio Report.

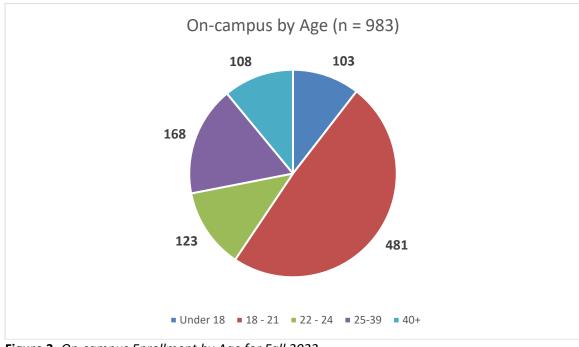
		<u>% of</u>		<u>% of</u>		<u>% of</u>
<b>Category</b>	<u>Full-time</u>	<u>Total</u>	Part-time	<u>Total</u>	<u>Total</u>	<u>Total</u>
LT 18	340	49.9%	2,082	78.3%	2,422	72.5%
18-19	173	25.4%	166	6.2%	339	10.1%
20-21	73	10.7%	86	3.2%	159	4.8%
22-24	42	6.2%	88	3.3%	130	3.9%
25-29	21	3.1%	66	2.5%	87	2.6%
30-34	13	1.9%	33	1.2%	46	1.4%
35-39	9	1.3%	29	1.1%	38	1.1%
40-49	6	0.9%	60	2.3%	66	2.0%
50-64	3	0.4%	26	1.0%	29	0.9%
65+	0	0.0%	14	0.5%	14	0.4%
Unknown	<u>2</u>	<u>0.3%</u>	<u>10</u>	<u>0.4%</u>	<u>12</u>	<u>0.4</u>
Total	682	100%	2,660	100%	3,342	100%

3.c. Enrollment by Age, Fall 2023 (Includes Dual Enrollment)

**Table C-3c**. Undergraduate Enrollment by Age, Fall 2023Source: IPEDS Fall Enrollment Report

Because high school Dual Enrollment numbers skew the age profile, we are displaying the on-campus only students in 3.c.1 (**Figure 3**).

#### 3.c.1. On-Campus Enrollment by Age, Fall 2023



**Figure 3.** *On-campus Enrollment by Age for Fall 2023* Source: WCCC Research Office Student Bio Report

#### 4. <u>Financial Aid from Federal, State & Institutionally-Funded Programs</u>

Financial Aid from Federal, State & Institution-Funded Programs, AY 2022-2023						
	Recipients	Dollars(\$)	\$/Recipient			
FEDERAL PROGRAMS						
Pell Grants	371	1,272,000	\$3,429			
College Work Study	10	18,000	\$1,800			
Perkins Loans	0	0	\$0			
SEOG	75	40,000	\$533			
PLUS Loans	0	0	\$0			
Stafford Loans - Subsidized*	21	67,000	\$3,190			
Stafford Loans - Unsubsidized*	35	135,000	\$3,857			
SMART & ACG or other	0	0	\$0			
CARES ACT- HEERF Student Aid	289	472,000	\$1,633			
STATE PROGRAMS						
Tuition Aid Grants (TAG)	154	260,000	\$1,688			
Educational Opportunity Fund	68	82,000	\$1,206			
Other State Programs (OSRP, NJ-GIVS,						
WTC, etc.)	2	4,000	\$2,000			
Distinguished Scholars	0	0	0			
Urban Scholars	0	0	0			
NJSTARS	25	87,000	\$3,480			
CCOG	91	221,000	\$2,429			
NJCLASS	0	0	\$0			
INSTITUTIONAL PROGRAMS						
Grants & Scholarships	0	\$0	\$0			
Institutional Loans	0	\$0	\$0			

**Table C-4.** Table is consistent with info from OSHE

Source: NJIPEDS Form #41 Student Financial Aid Report

#### 5. <u>Percentage of Fall First Time 2023 Students who are New Jersey Residents:</u>

State Residents	Non-State Residents	Total	% State Residents	
238	2	240	99.2%	

**Table C-5.** First-time Undergraduate by State Residence, Fall 2023. Residence unknown included in New Jersey Residents.

Source: IPEDS Fall Enrollment Survey, Part C

### D. Student Outcomes

#### 1. Graduation Rates:

a. Four, Five, and Six-year Graduation Rate by Race/Ethnicity: Not applicable.

b. Two-year Graduation Rate:

	Number
Fall 2020 Cohort	151
Graduated within 2 Years	47
Percent that graduated in 2 Years	31.1%

**Table D-1b.** Two-year Graduation Rate of Fall 2020, Full-time First-time Degree/Certificate SeekingStudents.

Source: IPEDS Graduation Rate Survey

c. Three-year Graduation & Transfer Rate by Race/Ethnicity	с.	Three-year	Graduation &	Transfer Rate b	v Race/Ethnicity
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	As	sian	BI	ack	His	panic	Race l	Jnknown		More aces	w	hite	Тс	otal
3 Year Cohort	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct
2020 Cohort	3	1	9	1	34	1	1	1	4	1	100	1	151	1
Graduated In 3 Years	2	66.7%	3	33.3%	18	52.9%	1	100.0%	2	50.0%	46	46.0%	72	47.7%
Transfers	0	0.0%	1	11.1%	3	8.8%	0	0.0%	1	25.0%	15	15.0%	20	13.2%

Table D-1c. Three-year Graduate and Transfer Rates of Fall 2020.WCCC did not have any students in this cohort who were Pacific Islander, American Indian, or U.S.Nonresidents in the first-time full-time cohort.Source: IPEDS Graduation Rate Survey

#### 2. <u>Third-Semester Retention Rates of First-Time Undergraduates. Fall 2022 to Fall 2023:</u>

	Full-time			Part-time	
Fall 2022 First- Time Undergraduate	Retained in Fall 2023	Retention Rate	Fall 2022 First- Time Undergraduate	Retained in Fall 2023	Retention Rate
162	114	70.4%	79	34	43.0%

**Table D-2.** Third Semester Retention of First-time Undergraduates.Source: IPEDS Fall Enrollment Survey, Part E

# E. Faculty Characteristics

	Asi	an	Bla	ck	Hispa	nic	Wh	ite	Тс	otal
	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.	Male	Fem.
Tenured										
Professors	0	0	0	0	0	0	3	5	3	5
Assoc. professors	0	0	0	1	0	1	1	3	1	5
Assist. professors	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	1	0	1	4	8	4	10
Not Tenured										
Professors	0	0	0	0	0	0	0	0	0	0
Assoc. professors	0	0	0	0	0	0	0	0	0	0
Assist. professors	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0
W/O faculty status										0
Total	1	0	0	0	0	0	3	4	4	4
Grand Total	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	1	0	1	7	12	8	14

#### 1. Full Time Faculty by Race/Ethnicity, Sex, and Tenure Status (Fall 2023):

**Table E-1.** Full-time Faculty by Race/Ethnicity, Sex, Tenure Status and Academic RankSource: IPEDS Human Resource Survey

WCCC does not have any faculty that classify themselves as: American Indian, Pacific Islander, Alien, 2 or more races or Unknown. For clarity of display, we are not reporting categories where we have no incumbents.

#### 2. Percentage of Course Sections Taught by Full Time Faculty Fall 2023\*

	Taught by Full-ti	ime Faculty*	Taught by Fac		12 Month	Admin.*
Total Number of	Number	Democrat	Number	Deveent	Number	Demonst
Course Sections	Number	Percent	Number	Percent	Number	Percent
157	83	52.8%	51	32.2%	23	14.6%

 Table E-2. Percentage of Course Sections Taught by Faculty of Fall 2023

\*Faculty includes only 10-month faculty. Teaching administrators are shown under 12-month administrators along with senior staff.

Source: WCCC Research Office (excludes Nursing, Medical Assisting and Independent Studies)

#### 3. Ratio of Full Time to Part Time Faculty Fall 2023 (headcount):

Full-time Faculty		Part-tim	Total		
Number	Percent	Number	Percent	Number	Percent
22	33.3%	44	66.7%	66	100.0%

 Table E-3. Ratio of Full-time to Part-time Faculty

\*Adjunct number includes 10 clinical adjunct faculty who teach at clinical sites

Source: IPEDS Human Resources Survey. In this survey faculty includes full-time teaching administrators per Federal categories.

## F. Characteristics of the Board of Trustees

#### 1. Warren County Community College Board of Trustees by Race/Ethnicity & Sex:

	White	Black	Hispanic	Asian	American Indian	Alien	Unknown	Total
Male	2	1	0	0	0	0	0	3
Female	8	0	0	0	1	0	0	9
Total	10	1	0	0	1	0	0	12

#### 2. <u>Trustees' Titles and Affiliations:</u>

Name	Title	Company/Organization Affiliation
Yvonne Reitemeyer, Chair	Financial Planner	Frailey Insurance
Nancy Brown, Vice Chair	Business	Retired
Betti Singh, Secretary	Social Services Admin.	Retired
Maria Maier, Treasurer	Business Owner	Land of Make Believe
Donnell Joyce	Law Enforcement	Centenary University
Elizabeth Gittins	Researcher	Colgate-Palmolive
Hon. Garabed Haytaian	Speaker NJ State Assembly	Retired
Marybeth Maciag	Nurse Practitioner	Planned Parenthood
Peter Schmidt	Educator	Retired
Dr. Rosalie Lamonte Ex-officio	Executive County Superintendent	Warren County
Therese Steinhardt	Nursing Education	Retired
Ms. Nevaeh Bruck*	Alumni/Student	Alumni Trustee

\*Ms. Bruck was elected to serve a one-year term beginning September 2024 as a non-voting member.

3. <u>Webpage with Information on the Board of Trustees:</u>

http://www.warren.edu/board-of-trustees/

# G. **Profile of the Institution**

#### 1. Active Degree and Certificate Programs Offered:

Associate of Arts (A.A.)	Associate of Science (A.S.)						
Communications*	Addictions Counseling*						
Elementary & Secondary Education	Biology						
English	Business Administration						
Fine Arts	Chemistry (General Science)						
History	Computer Information Science						
Liberal Arts/Pre-Professional	Criminal Justice						
Pre-Law*	Environmental Studies (Biology)						
Social Sciences	General Science						
	Graphic Design*						
	Nurse Education						
	Occupation Therapy Assistant**						
	Psychosocial Rehabilitation**						
Associate of Applied Science (A.A.S.)	Certification Programs						
Associate of Applied Science (A.A.S.) Business Mgmt. – Accounting Mgmt.	<b>Certification Programs</b> Addictions Counseling*						
Business Mgmt. – Accounting Mgmt.	Addictions Counseling*						
Business Mgmt. – Accounting Mgmt. Business Management	Addictions Counseling* Business Management						
Business Mgmt. – Accounting Mgmt. Business Management Computer Information Services	Addictions Counseling* Business Management Communications*						
Business Mgmt. – Accounting Mgmt. Business Management Computer Information Services Medical Assisting	Addictions Counseling* Business Management Communications* Computer Information Systems						
Business Mgmt. – Accounting Mgmt. Business Management Computer Information Services Medical Assisting Physical Therapy Assistant**	Addictions Counseling* Business Management Communications* Computer Information Systems Criminal Justice – Corrections						
Business Mgmt. – Accounting Mgmt. Business Management Computer Information Services Medical Assisting Physical Therapy Assistant** Small Business Management	Addictions Counseling* Business Management Communications* Computer Information Systems Criminal Justice – Corrections Criminal Justice – Law Enforcement Drone Pilot Drone Repair & Maintenance						
Business Mgmt. – Accounting Mgmt. Business Management Computer Information Services Medical Assisting Physical Therapy Assistant** Small Business Management Technical Studies	Addictions Counseling* Business Management Communications* Computer Information Systems Criminal Justice – Corrections Criminal Justice – Law Enforcement Drone Pilot						
Business Mgmt. – Accounting Mgmt. Business Management Computer Information Services Medical Assisting Physical Therapy Assistant** Small Business Management Technical Studies Unmanned Aerial Systems (Drones)	Addictions Counseling* Business Management Communications* Computer Information Systems Criminal Justice – Corrections Criminal Justice – Law Enforcement Drone Pilot Drone Repair & Maintenance Small Business Management						
Business Mgmt. – Accounting Mgmt. Business Management Computer Information Services Medical Assisting Physical Therapy Assistant** Small Business Management Technical Studies	Addictions Counseling* Business Management Communications* Computer Information Systems Criminal Justice – Corrections Criminal Justice – Law Enforcement Drone Pilot Drone Repair & Maintenance Small Business Management						

\*Not accepting new students

\*\*Joint program with another institution

### H. Major Research and Public Service Activities

WCCC's mission does not include research activities, however, the College does engage in a number of public service initiatives. Its employees serve on a number of non-profit organizations and WCCC has strong partnerships with a number of regional non-profit agencies. Our Division of Continuing Education also undertakes customized training to work with local businesses.

In August 2023, WCCC was awarded \$2.25 million Title III grant, covering a five-year period. The College has also submitted and expects to receive a \$699,000 Congressional Appropriation for a second Precision Agricultural grant in fall 2024.

### I. Major Capital Projects Underway in FY 2024

WCCC was awarded a total of \$782,815 in Equipment Leasing Fund proceeds to support 39 Active Learning classrooms, replacement of library and computer laboratory PCs and some server room upgrades to improve wireless services for students.

In addition, the College has recently completed a memorial and contemplation garden adjacent to our walkway to honor members of our campus community.

### J. Dual Enrollment

1. Dual Enrollment Statistics for First-time College Students and Transfer Students entering WCCC Fall 2023:

Students in Fall 2023 New to WCCC	New Students	Transfer Students
First-time admit to WCCC	221	103
First-time admit to WCCC with Dual Credits	124	29
% of first-time with Dual Credits	56.1%	28.1%
Average Dual Credits Earned	10.5	10.7

Table K-1. First-time WCCC students enrolled in the Fall 2023 semester with dual credits

#### 2. Dual Enrollment High schools for the Fall 2023 Entering Class:

#### High Schools where students earned dual credit and enrolled as First Time in College (n = 124):

High School	Estimated Graduating Class 2023	Number of Students (n = 124)	Estimated "Capture" Rate for WCCC
Phillipsburg High School	391	48	12.3%
Warren Hills Regional High School	294	38	12.9%
Warren County Technical School	98	15	15.3%
Hackettstown High School	215	12	5.6%
Belvidere High School	91	11	12.1%

 Table K-2a. Fall 2023 First-time college students with dual credits

High Schools where students earned dual credit and entered WCCC as Transfers with 2022 Graduation dates (n = 29):

High School	Estimated Graduating Class 2022	Number of Students (n = 29)	Estimated "Capture" Rate for WCCC
Phillipsburg High School	384	15	3.9%
Warren Hills Regional High School	270	6	2.2%
Belvidere High School	96	3	3.1%
Hackettstown High School	167	3	1.8%
Warren County Technical School	100	1	1.0%
North Warren Regional High School	113	1	0.9%

 Table K-2b. Fall 2023 Transfer students with dual credits

Source: WCCC Research Office